

Completed by:
 Name: _____ Title: _____ Telephone: _____ Email: _____

Town: _____ Town code: _____ School: _____ School code: _____
 Check box if this facility is no longer used for school purposes as of October 31, 2013
 If this facility is no longer used for school purposes, please provide the year the facility closed: _____

Section 1: Using the instruction booklet accompanying this survey, review the description of each item and respond accordingly.

1 Year of original construction: _____	7 Handicapped accessibility (check one): _____
2 Year of last major renovation: _____	a) None _____
3 Total square footage: _____	b) General areas only _____
4 Total site acreage: _____	c) All programs _____
5 Number of general classrooms (perm): _____	d) All areas _____
6 Portable buildings with classrooms (Y/N): _____	8 Major code update (Y/N): _____
a) Year portable buildings installed: _____	9 Building capacity: _____
b) Number of portable classrooms: _____	10 School enrollment: _____

Section 2: Using the instruction booklet accompanying this survey, review the description of the choices that are provided for each item and select the one that best describes your school. Select one answer only for each item and report the number associated with that choice in the space provided.

Building Features (Scale: 0 = missing, 1 = poor, 2 = fair, 3 = good and 4 = excellent. See instructions for additional information):

Dedicated Specialty Areas

11 Art Room(s) _____	20 Language Lab(s) _____
12 Music Room(s) _____	21 Special Education _____
13 Multipurpose Room (Gym/Aud/Caf.) _____	22 Technical/Career Education _____
14 Gymnasium _____	23 Office/Administrative Space _____
15 Auditorium _____	24 Guidance/Student Services _____
16 Cafeteria _____	25 Playground/Playscape _____
17 Technology in the Classroom _____	26 Multipurpose Fields _____
18 Library Media Center _____	27 Outdoor Athletic Facilities _____
19 Science Lab(s) _____	

Systems

28 Internal Communications _____	32 Interior Lighting _____
29 Technology Infrastructure _____	33 Exterior Lighting _____
30 Air Conditioning _____	34 Roadways and Walkways _____
31 Heating _____	35 Plumbing _____

Appearance/Upkeep

36 Building Facade _____	40 Entrance/Hallways _____
37 Grounds/Landscaping _____	41 Lighting/Fixtures _____
38 Classrooms _____	42 Cafeteria _____
39 Lavatories/Fountains _____	43 Code Compliance _____

Building Conditions (Scale: Y = Yes. N = No. See instructions for additional information):

44 Has carbon monoxide (CO) detection and warning equipment been installed at this facility? _____ (Y/N)

Indoor Air Quality (IAQ)

45 Has the local or regional board of education adopted and implemented an IAQ program for this facility? _____ (Y/N)

If this facility was constructed, extended, renovated or replaced on or after January 1, 2003, please continue, if not, please proceed to question 50.

46 Has the local or regional board of education provided for a uniform inspection and evaluation program of the indoor air quality within this building? _____ (Y/N) If yes, please continue. If no, go to question 50.

47 Is the uniform IAQ inspection and evaluation program used by this facility the Environmental Protection Agency's (EPA) IAQ Tools for Schools (TfS) Program? _____ (Y/N) If yes, please answer a and b and then proceed to question 49. If no, go to question 48.

a) Has staff received TfS implementation training from the State Department of Public Health/CSIERT? _____ (Y/N)

b) Has staff received TfS "refresher" training from the State Department of Public Health/CSIERT? _____ (Y/N)

If yes, please enter most recent training date. _____ (MM/DD/YYYY)

48 If the uniform IAQ inspection and evaluation program is not TfS, does the alternative program provide for review, inspection, and evaluation of each of the following (check all that apply):

____ HVAC systems	____ Radon levels in air	____ Degree of pesticide usage
____ Ventilation systems	____ Microbiological particles	____ Chemical compounds
____ Pest infestation	____ Hazardous substances	____ Plumbing
____ Structural elements	____ Use of space	____ Staff maintenance training
____ Moisture incursion	____ Overall cleanliness	

49 Is IAQ maintenance training provided for building staff at this facility? _____ (Y/N)

50 For each of the following issues relative to IAQ, please indicate either

- 1) A problem has been identified and has not yet been addressed (Poor);
- 2) A problem has been identified and is scheduled for repair (Fair);
- 3) A problem has been identified and corrected (Good); or
- 4) No problem (Excellent).

Ventilation

- Obstructions of air vents
- Filters need upgrading or replacing
- HVAC units/ventilators need cleaning
- Arts/sciences room(s) need ventilating
- Outdoor air intakes need improving
- Bus exhaust

Source Reduction

- Radon remediation needed
- Asbestos remediation needed
- General cleaning improvement
- Carpet cleaning or removal needed
- Pests or pesticide use remediation
- Classroom animal dander exposure

Moisture Issues

- Leaks (other than roof), spills, moisture
- Plumbing problems
- Roof problems
- Basement or crawlspace needs upgrading
- Removal of water-damaged materials needed

Green Cleaning

- 51 Has the local or regional board of education adopted and implemented a Green Cleaning Program for this facility? ____ (Y/N)
If yes, please continue. If no, go to Question 55.
- 52 Does the local or regional board of education have a written statement of the Green Cleaning Program for this facility?
____ (Y/N) If yes, please continue. If no, go to Question 55.
- 53 Does the written statement for this facility include the following:
- a) Types and names of environmentally preferable cleaning products ____ (Y/N)
 - b) Locations of the application of cleaning products within the facility ____ (Y/N)
 - c) A schedule of when green cleaning products are applied in the facility ____ (Y/N)
 - d) A statement prohibiting a parent, guardian, teacher or staff member from bringing into the facility any consumer product which is intended to clean, deodorize, sanitize or disinfect ____ (Y/N)
 - e) Name of school administrator or a designee who may be contacted for further information ____ (Y/N)
- 54 Has the local or regional board of education distributed the written statement of its green cleaning program to the following:
- a) School staff on an annual basis __ (Y/N)
 - b) New staff hired during the school year __ (Y/N)
 - c) Upon request, parents or guardians of each child enrolled ____ (Y/N)
 - d) Parents or guardians of students transferred during the year ____ (Y/N)
- 55 Does the local or regional board of education provide for the procurement and use of environmentally preferable cleaning products that meet guidelines or environmental standards set by a national or international environmental certification program approved by Department of Administrative Services (DAS), which may include but is not limited to (Y/N):
- General purpose cleaners
 - Glass cleaners
 - Hand cleaners and soaps
 - Bathroom cleaners
 - Floor finishes
 - Carpet cleaners
 - Floor strippers
- a) Does the local or regional board of education use the DAS procurement system to purchase environmentally preferable cleaning products? ____ (Y/N)
- 56 Does the local or regional board of education have a Web site? If yes, please continue. If no, go to Question 59. ____ (Y/N)
- 57 Has the local or regional board of education posted the written statement on the:
- a) School Web site __ (Y/N)
 - b) Board of Education Web site __ (Y/N)
- 58 Has the local or regional board of education posted the School Facilities Survey (Form ED050) on the:
- a) School Web site __ (Y/N)
 - b) Board of Education Web site __ (Y/N)
- 59 If a Web site for the local or regional board of education does not exist, has the board made the following publicly available:
- a) Written statement of the school district's green cleaning program __ (Y/N)
 - b) The School Facilities Survey (Form ED050) __ (Y/N)

Security

- 60 Has a uniform security and vulnerability assessment been performed for this facility? ____ (Y/N)
- 61 Has a school security and safety committee been established for this facility? ____ (Y/N)
- 62 Has a school security and safety plan been developed for this facility? ____ (Y/N)
- a) Was the school security and safety plan developed with the involvement of local officials? ____ (Y/N)
 - b) Have school employees been provided an orientation on the school security and safety plan? ____ (Y/N)
- 63 Have crisis management procedures been developed for this facility? ____ (Y/N)
- a) Do the procedures have a command center organization structure based on the federal National Incident Management System (NIMS)? ____ (Y/N)
- 64 Are procedures in place for managing other various types of emergencies? ____ (Y/N)
- 65 Are fire drills and crisis response drills practiced periodically? ____ (Y/N)
- a) Has local law enforcement and other local public safety officials evaluated, scored and provided feedback for fire drills and crisis response drills? ____ (Y/N)
- 66 Has a safe school climate committee been established at this facility? ____ (Y/N)
- 67 Has the school personnel been trained in the operation and maintenance of school security infrastructure? __ (Y/N)

District-wide facility planning/maintenance: (Scale for D1-D6, D8: 0 = missing, 1 = poor, 2 = fair, 3 = good and 4 = excellent. See instructions.)

- D1 Long-Range Building Plan _____
- D2 Building Plan Implementation _____
- D3 Equipment Repair/Replacement _____
- D4 Building Maintenance Plan _____
- D5 Maintenance Plan Implementation _____
- D6 IAQ Maintenance Program _____

- a) Has the district conducted a uniform inspection and evaluation of the indoor air quality (IAQ)? _____ (Y/N)
- b) Are the results of the IAQ inspection and evaluation made available for public inspection at a regularly scheduled board or education meeting? _____ (Y/N)
- c) Are the results of the IAQ inspection and evaluation posted on the board's or each individual school's Web site? _____ (Y/N)

- D7 Indicate any additional actions that have been taken to implement the long-term IAQ program (check all that apply):
- Adopted district policy regarding custodial/maintenance staff training for IAQ.
 - Established a staff IAQ coordinator position.
 - Established a formal reporting/response procedure for IAQ issues.

- D8 Green Cleaning Program _____
- a) Have custodial/maintenance staff been trained in the proper use of cleaning products? _____ (Y/N)

- D9 District Security Risk Assessment: (Scale for Risk Assessment: Y = Yes. N = No See instructions for additional information.)

- a) Has the district conducted a security and vulnerability assessment at each school? _____ (Y/N)
- b) Have all of the schools in the district developed school safety and security plans?
(Required by July 1, 2014) _____ (Y/N)
- c) Has the district established a school security and safety committee at each school?
(Required by July 1, 2014) _____ (Y/N)
- d) Has the district given Department of Emergency Services and Public Protection (DESPP) their annual fire and crisis drill reports for each school? (Required by July 1, 2014) _____ (Y/N)